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July 11, 2011 Board of Education Meeting
7/11/2011 7:00:00 PM
 Currituck Historic Courthouse

Meeting Minutes

Printed : 11/10/2011 3:22 PM EST

Attendees - voting members

Dr. Bill Dobney Chair
 John Barnes Board Member
 Karen Etheridge Board Member
 Amy Innes Board Member

Attendees - other

Mr. Paul O'Briant Superintendent
 Chelsea Heflin Student Board Member

A. Call to Order

1. Invocation
2. Pledge of Allegiance
3. Public Comment Session

Teresa Brinkley and Crystal Schultz thanked the Board for supporting Project Graduation. The event was a success. A video showed students enjoying the night's activities.

Sandy Kinzel, Assistant Superintendent, announced the third annual *Stuff the Bus* event will take place on July 30th from 10 a.m. to 5 p.m. A Currituck County Schools bus will be used to collect donated school supplies. The event is sponsored by Outer Banks Harley Davidson and will include activities for children this year.

Monique Wilkins-Combs, Director of Career-Technical Education, announced that Currituck County High School automotive shop received official notice of NATEF Certification. The 2011-2012 graduates that successfully completed the course will also receive certification.

Lisa Mizzell, parent and sponsor of international students, asked the Board to reverse a prior decision and to allow the admission of a student from Switzerland for the 2011-2012 school year. Ms. Mizzell presented benefits of the international student program. She stated that during her research she found the expense of allowing an international student to be minimal to the school system.

4. Amend Agenda to remove E2 - Approval of 2011-2012 Budget
 The agenda was amended to remove item E2- 2011-2012 Currituck County Schools Budget from the agenda.

Motion made by: Amy Innes

Motion seconded by: John Barnes

Voting

Unanimously Approved

B. Globally Competitive Students

1. Election of Student Board Member & Swearing In (Action)
 The Board officially appointed Jonathan Jackson as Student Board Member. Ray Matusko, Clerk of Superior Court, swore in Mr. Jackson. The student will serve a two year term.
2. Student School Board Member Report
 Chelsea Heflin, Student Board Member, announced several summer events and where online summer assignments could be found.
3. Field Trip Requests (Action)
 1. J.P. Knapp Early College to ECU - July 27th (day trip only)
 2. MMS Cheerleaders to Chesapeake, VA (day camp only)- Aug. 1st & 2nd
 - 3.) CCHS - FFA to White Lake, NC - Aug. 1-5, 2011

Motion made by: Amy Innes

Motion seconded by: Karen Etheridge

Voting

Unanimously Approved

- a. Field Trip Documentation

4. Adoption of Graduation Requirements Policy 3460 (Action)

Sandy Kinzel presented the final reading of Graduation Requirements- Policy 3460. The requirements have been reviewed since January with input from parents and staff. Language is included in the policy that allows for a graduation project at the high school as well as at the Early College. A reduced credit program is outlined within the policy. Ms. Kinzel recommended adoption.

During discussion Dr. Dobney requested that administration meet with the high school staff to develop the graduation project so that it might include community service hours. Ms. Kinzel said feedback from the teachers was being received. Paul O'Briant stated that focus groups were also in support. Dr. Dobney asked for a follow-up report at a subsequent work session. Mr. O'Briant asked the Board to allow this coming year to be a planning year. This would also allow time to develop the program and notify the upcoming sophomore class of the requirements.

Motion made by: Karen EtheridgeMotion seconded by: Amy InnesVoting

Unanimously Approved

5. Parents As Teachers Resolution (Action)

Ms. Kinzel remained at the podium to present a joint resolution for the Parents As Teacher (PAT) program. She explained that PAT is a voluntary parent support program that focuses on early childhood development, birth to four years of age. The program provides information on health services, home visits, and group activities. The Knotts Island program has been a model program but reduction in Smart Start funding may reduce services or even eliminate the program entirely. Thirty to 45 families have been served since 2000.

A joint resolution, opposing the reduction in funding, has been created with the assistance from the County Commissioners. Upon Board approval, the resolution will be sent to local state representative seeking preservation of the program. The Board adopted the resolution.

Motion made by: John BarnesMotion seconded by: Amy InnesVoting

Unanimously Approved

C. Healthy Responsible Students

1. First Reading of Student Discipline Policies

Mr. O'Briant presented the first reading of the Student Discipline Policies. He explained the revisions are mandated by state statutes and presented an overview of the 12 policies. Reasons for long term suspension are now regulated. Students may receive discipline for actions off campus that affect the school environment. Short term suspension can be appealed but only if the students rights have been violated. The Currituck County Schools Student Code of Conduct will be revised to include violation and consequences. Zero tolerance policies are no longer allowed. Alternative placement versus long term suspension is encouraged. Parents may appeal long term suspension and expulsions can be appealed after 6 months. The policies will be presented again at the August meeting.

Revisions:

- 1) 1500 Governing Principle-Safe, Orderly and Inviting Environment
- 2) 1740 Student and Parent Grievance Procedure
- 3) 2500 Hearing Before the Board
- 4) 3430 School Improvement Plan
- 5) 3470 Alternative Learning Programs/Schools
- 6) 3520 Special Education Programs/rights of Students with Disabilities

Adoption:

- 1) 4300 -Student Behavior Policies
- 2) 4302 -School Plan for Management of Student Behavior
- 3) 4351 -Short Term Suspension
- 4) 4353 -Long Term Suspension, 365 Day Suspension, Expulsion
- 5) 4362 -Requests for Readmission of Students Suspended for 365 Days or Expelled
- 6) 4370 -Student Discipline Hearing Procedures

a. Revision of Six Existing Policies:

b. Adoption of Six Key Student Discipline Policies:

2. PEP Grant Overview for 2010-2011

Keba Baldwin, Director of Student Services, and PEP Grant Coordinator, Mike Carter, presented an update on the PEP Grant. They reported on curriculum and activities that have been implemented in the schools since February 2011. All purchases are based on student curriculum and engagement. Mr. Carter explained the use of many types of equipment. Melissa Jensen, Administrative Assistant, informed the Board of the success of Student Fun Day. The event involved many organizations from the community. She also shared information on other activities that have been implemented into the classrooms that are considered brain base activities.

Dr. Dobney asked about the length of the study and data collection for the grant. Mr. Carter explained the process would last three years. Mr. O'Briant added that Mr. Baldwin was very instrumental in obtaining the grant. Currituck County Schools will receive 2.1 million dollars over 3 years. The money can only be used within the PEP Grant guidelines.

D. 21st Century Professionals

1. Adoption of Policy 7920 - Professional Personnel Reduction In Force (Action)

Mr. O'Briant presented Policy 7920- Professional Personnel Reduction In Force for immediate adoption. Due to changes in state statutes that become effective July 15th, the school system must make changes to the existing policy. Changes include the removal of language that mandated the system to maintain a list of released certified staff. Originally the list was to be maintained for re-employment purposes for three years. With the new changes, preference for rehire will not be based on years of service.

Motion made by: John Barnes

Motion seconded by: Amy Innes

Voting

Unanimously Approved

2. Addendum to Superintendent Contract - Effective Date 8/1/2011

The Board approved the amendment to the superintendent contract. Allison Sholar will begin employment August 1, 2011 instead of September 12, 2011.

Motion made by: John Barnes

Motion seconded by: Amy Innes

Voting

Unanimously Approved

3. Approval of Mike Carter as Principal of Jarvisburg Elementary (Action)

The Board approved of Mike Carter as principal of Jarvisburg Elementary School.

Motion made by: Karen Etheridge

Motion seconded by: Amy Innes

Voting

Unanimously Approved

E. 21st Century Systems

1. Financial Reports and Budget Amendments (Action)

Kelly McClellan, Finance Officer, presented the monthly budget reports and transfers. He presented a summary on adjustments to various funds.

Motion made by: John Barnes

Motion seconded by: Karen Etheridge

Voting

Unanimously Approved

2. Adoption of 2011-2012 Budget (Action)

Voting was delayed.

3. YMCA Partnership (Action)

Ms. Kinzel returned to the podium along with Dean Mattix, YMCA Executive Director, to present and recommend approval of the YMCA Partnership Agreement. This was a follow-up to a prior presentation. Mr. Mattix added that the PEP Grant was a very competitive grant and Currituck staff had been very generous with providing input on what works.

The YMCA agreement includes free swimming lessons for Kindergarten, Teacher of the Year Recognition, CPR classes, two school events, and tuition assistance for after-school care. The package has a value of approximately \$15,000. The agreement gives the YMCA access to Central Elementary School for after-school care. The YMCA has been working with the county to develop a viable program.

During discussion the Board was informed the weekly cost for after-school care would be \$60. Funding is available to help offset the cost for qualifying families. The after-school program would be open daily until 6:00 p.m. Students would be supervised by YMCA staff. The Board asked why the new YMCA facility is not being considered for after-school care. Mr. Mattix replied that there was not a lot of multi-purpose space and the YMCA tries to use the schools in order to develop a direct relationship. The goal of the YMCA is to provide services to other Currituck schools. The Board approved the partnership agreement.

Motion made by: Karen Etheridge

Motion seconded by: Amy Innes

Voting

Unanimously Approved

4. Waiver of 5 Additional Student Days (Action)

Mr. O'Briant asked the Board to approve a waiver that would waive the 5 additional student days to the 2011-2012 school calendar. The additional student day initiative is supported by the State Board of Education. Due to the late notice and transportation expenses a waiver provision has been created for the 2011-2012 school year only. The 5 hours that go with the 5 days are also waived. With the waiver the system must prove and ensure the increase of student performance. The plan is to schedule staff development for the work days that will focus on common core standards. Other districts have reduced the number of early release days in their calendars. The Board approved the waiver.

Motion made by: Amy Innes

Motion seconded by: John Barnes

Voting

Unanimously Approved

F. Consent Agenda (Action)

Motion made by: John Barnes

Motion seconded by: Amy Innes

Voting

Unanimously Approved

1. Personnel Report Dated July 11, 2011

a. (c) Supporting Documents for Personnel Report

2. Student Transfer Requests 2011-2012

3. Board Minutes for June 13, 2011

4. Closed Session Minutes for June 13, 2011

5. Special Meeting Minutes June 13, 2011

6. Contracts
 - a. CTE House Contract
 - b. Child Nutrition Bids
7. Title II Plan
8. First Reading of Student Transportation Policies
 - 1) 6300-Goals of Transportation
 - 2) 6305-Safety and Student Transportation Services
 - 3) 6306R - Regulations School Bus Idling
 - 4) 6306- School Bus Idling
 - 5) 6310- Organization of Student Transportation Services
 - 6) 6315- Drivers
 - 7) 6320- Use of Student Transportation
 - 8) 6321- Bus Routes
 - 9) 6322- Student Assignment to Buses
 - 10) 6325/7235 - Traffic and Parking Areas on School System Property
 - 11) 6330- Insurance for Student Transportation
 - 12) 6340- Transportation Service/Vehicle Contracts
 - a. 12 Policies in 6000 Series:

G. Information Items

- 1) Next Board Meeting- August 8, 2011 - 7:00 p.m., Historic Currituck Courthouse
- 2) Work Session - August 8, 2011 - 4:00 p.m., Knapp Professional Learning Center

H. Board Members Comments

Karen Etheridge thanked everyone involved in the PEP Grant.

Amy Innes thanked Melondie Janovetz for helping to feed children over the summer.

John Barnes thanked the Maintenance Department for completing many projects over the summer.

Dr. Dobney congratulated Mike Carter on his appointment and thanked all the staff for their hard work.

I. Adjourn Meeting

Chairperson

Secretary